

Move in Move Out Inspection Checklist

Resident's Name: _____

Rental Unit Address: _____

KITCHEN	Move-In	Move-Out	BEDROOM #1	Move-In	Move-Out
FLOOR COVERING			FLOOR & FLOOR COVERING		
STOVE			WALLS & CEILING		
REFRIGERATOR			FURNITURE (IF ANY)		
LIGHT FIXTURES			LIGHT FIXTURES		
WINDOWS & SCREENS			WINDOWS & SCREENS		
DOORS & DOOR HARDWARE			DOORS & DOOR HARDWARE		
SINK & PLUMBING			BEDROOM #1		
CUPBOARDS			FLOOR & FLOOR COVERING		
LIVING ROOM			WALLS & CEILING		
FLOOR & FLOOR COVERING			FURNITURE (IF ANY)		
WINDOW COVERINGS			LIGHT FIXTURES		
WALLS & CEILINGS			WINDOWS & SCREENS		
FURNITURE (IF ANY)			DOORS & DOOR HARDWARE		
LIGHT FIXTURES			OTHER AREAS		
WINDOWS & SCREENS			CARBON MONOXIDE DET		
DOORS & DOOR HARDWARE			AIR CONDITIONING		
DINING ROOM			LAWN, GROUND COVERING		
FLOOR & FLOOR COVERING			PATIO, TERRACE, DECK		
WINDOW COVERINGS			GARAGE, PARKING AREA		
WALLS & CEILINGS			KEYS TO UNIT		
LIGHT FIXTURES			FRONT DOOR		
WINDOWS & SCREENS			GATE, LAUNDRY		
DOORS & DOOR HARDWARE			MAILBOX		
BATHROOM			MOVE IN		
TOILET			Approved Date: _____		
SINK			Owner/ Agent: _____		
SHOWER			Resident: _____		
FLOOR, WALL, CEILING			MOVE OUT		
LIGHT FIXTURES			Approved Date: _____		
WINDOWS & SCREENS			Owner/ Agent: _____		
DOORS & DOOR HARDWARE			Resident: _____		

Apartment Inventory

List number of items per category, if applicable
Please return within 1 week of move in

Address: _____

Move-in date: ____ / ____ / 20____

List of Items	Number of Items
Stove / Oven Racks / Broiler Pan	
Refrigerator	
Microwave / Glass Tray	
Dishwasher	
Washer & Dryer	
Ceiling Fans / Remote	
Window AC unit / Remote	
Kitchen Sink Stopper / Strainer	
Window Screens / Window Blinds	
Patio Screen Doors	
Carbon Monoxide & Smoke Alarm Detector	
Apartment keys	
Gate or Laundry keys	
Mailbox Key	
Garage Remote	

Resident: _____

Date _____

Additional inventory: _____

Resident: _____

Date _____

Agent: _____

Date _____